



**Request for Proposal
Questions and Responses
November 20, 2024**

Request for Proposal: Consultant for Mental Health Crisis Community Response Services Proposal

Proposal Due Date: Friday, December 4, 2024, by 5:00 PM EST

Q1: Could you please clarify if the community meetings for data gathering be conducted virtually, or are they required to be in-person?

A: They would be in-person.

Q2: Are the department's requested budget terms meant to exclude professional firms?

A: The budget terms are not meant to exclude professional firms.

Q3: Will a proposal be excluded if the vendor supplies its hourly rate structure by labor category as an alternative to the requested salary plus fringe information?

A: We can accept proposals that use an hourly rate structure.

Q4: Did you intend to imply this is a subrecipient relationship, as most private companies cannot play that role.

A: The type of contract a vendor would enter into with Boston Public Health Commission would depend on the scope of work presented in the proposal. In terms of a subrecipient contract, a for-profit company can be a subrecipient of a federal grant as long as 1) the grant guidelines explicitly permit it and 2) the company does not make any kind of a profit from the federal funds. The vendor in this case must comply with specific cost principles for for-profit entities.